



# Step-By-Step Guide: Identify your Primary Clinician

**[www.MyMedicare.gov](http://www.MyMedicare.gov)**

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1. Go to MyMedicare.gov & log into your account; or create a new account if you do not already have an account.

Medicare.gov

See how Medicare is responding to Coronavirus

## Log in to your account

No account? Get a more personalized experience - [create an account now.](#)

USERNAME

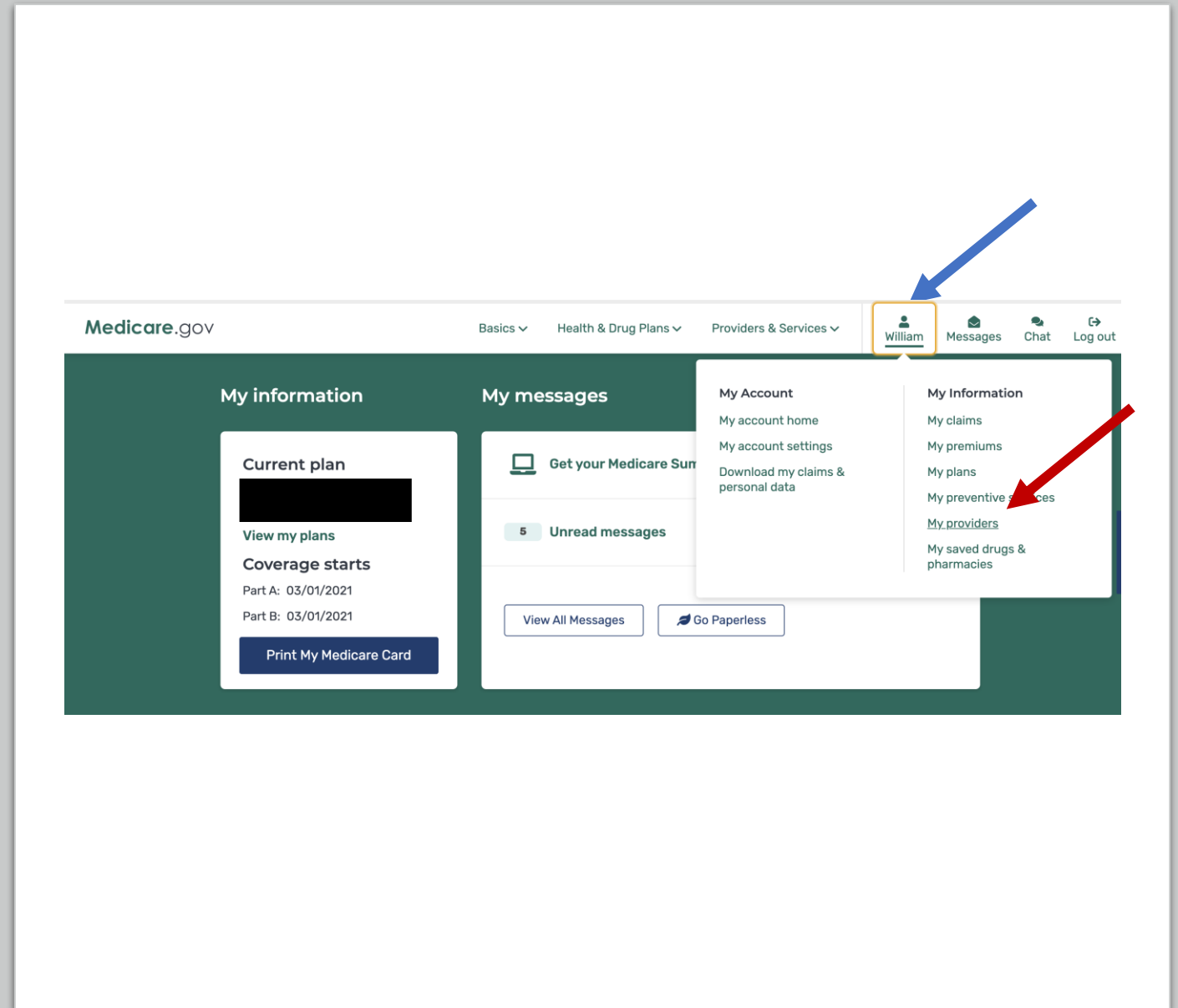
PASSWORD

[Trouble logging in?](#)

Using a shared or public computer? Be sure to log out and close all browser windows when you're done. This will help keep your information secure.

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2. At the top of the home page, place your cursor on your name and **select My providers** from the dropdown menu



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3. Select the box labeled **Add a Favorite Provider**

The screenshot shows the Medicare.gov website interface. At the top, there is a navigation bar with the Medicare.gov logo on the left and menu items: Basics, Health & Drug Plans, Providers & Services, and a user profile for William with options for Messages, Chat, and Log out. The main content area is titled 'My providers' and includes the text: 'Add your favorite providers and [create a support](#) to share with your other providers. This will help them to better coordinate your care.' Below this text is a prominent green button labeled 'Add a Favorite Provider', which is highlighted by a red arrow. Underneath the button is a link that says 'Add provider manually'. At the bottom of the page, there is a footer with various links: About Medicare, Medicare Glossary, Nondiscrimination/Accessibility, Privacy Policy, Privacy Setting, Linking Policy, Using this Site, and Plain Writing. The Medicare.gov logo and a statement about the website being managed by the U.S. Centers for Medicare and Medicaid Services are also present in the footer.

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4. Type the primary clinician's **zip code** (which may not be the same as your location)
5. Select the **Provider Type** (i.e., Doctors & Clinicians)
6. Enter your **primary clinician's first and last name or group**
7. Click Search

*Note: If your doctor does not appear, try searching by their primary clinic name.*

The screenshot shows the Medicare.gov search interface. At the top, the Medicare.gov logo is on the left, and links for Account, About, Glossary, and Español are on the right. The main heading reads "Find & compare nursing homes, hospitals & other providers near you." Below this is a search form with three fields: "MY LOCATION" (containing "ZIP code or city"), "PROVIDER TYPE" (a dropdown menu set to "Select one"), and "KEYWORDS (optional)". A blue arrow points to the "PROVIDER TYPE" dropdown, and another blue arrow points to the "MY LOCATION" input field. Below the search form, there is a section titled "Or, select a provider" with icons for "Doctors & clinicians", "Hospitals", and "Home health services". A second search form is overlaid on this section, with a dropdown menu open for "NAME & KEYWORD (optional)". The dropdown menu lists "Search for doctors by name or specialty" and "POPULAR SEARCHES" including General practice, Psychiatry, Internal medicine, Dermatology, Ophthalmology, and Orthopedic surgery. A red arrow points to the "Search" button in this second form, and a blue arrow points to the dropdown menu.

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8. Once the details about your clinician display, make sure the details match those of your primary clinician. If so, click **Add to Favorites** on the right-hand side of the page.

Family medicine

## Priya Shah

✓ Charges the Medicare-approved amount (so you pay less out-of-pocket)

GROUP AFFILIATIONS  
[University of Texas Medical Branch Faculty Group Practice](#)  
★ Performance information available

LOCATION  
301 University Blvd  
Galveston, TX 77555-5302

PHONE NUMBER  
(409) 772-2222

♥ Add to Favorites

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9. Select **Make this primary clinician in my favorites**

10. If more than one address is displayed for the clinician, **select the correct address**

11. Then click **Add to Favorites**

**Priya Shah**

Make this my primary clinician in my favorites

Your primary clinician is the health care professional you believe is responsible for coordinating your overall care, regardless of where you choose to get services. Your primary clinician may be best able to help you make health care decisions, which can improve how you manage your health care and lead to better results.

**LOCATION**

301 University Blvd  
Galveston, TX 77555-5302

[Map and directions](#)

**COMMENTS**

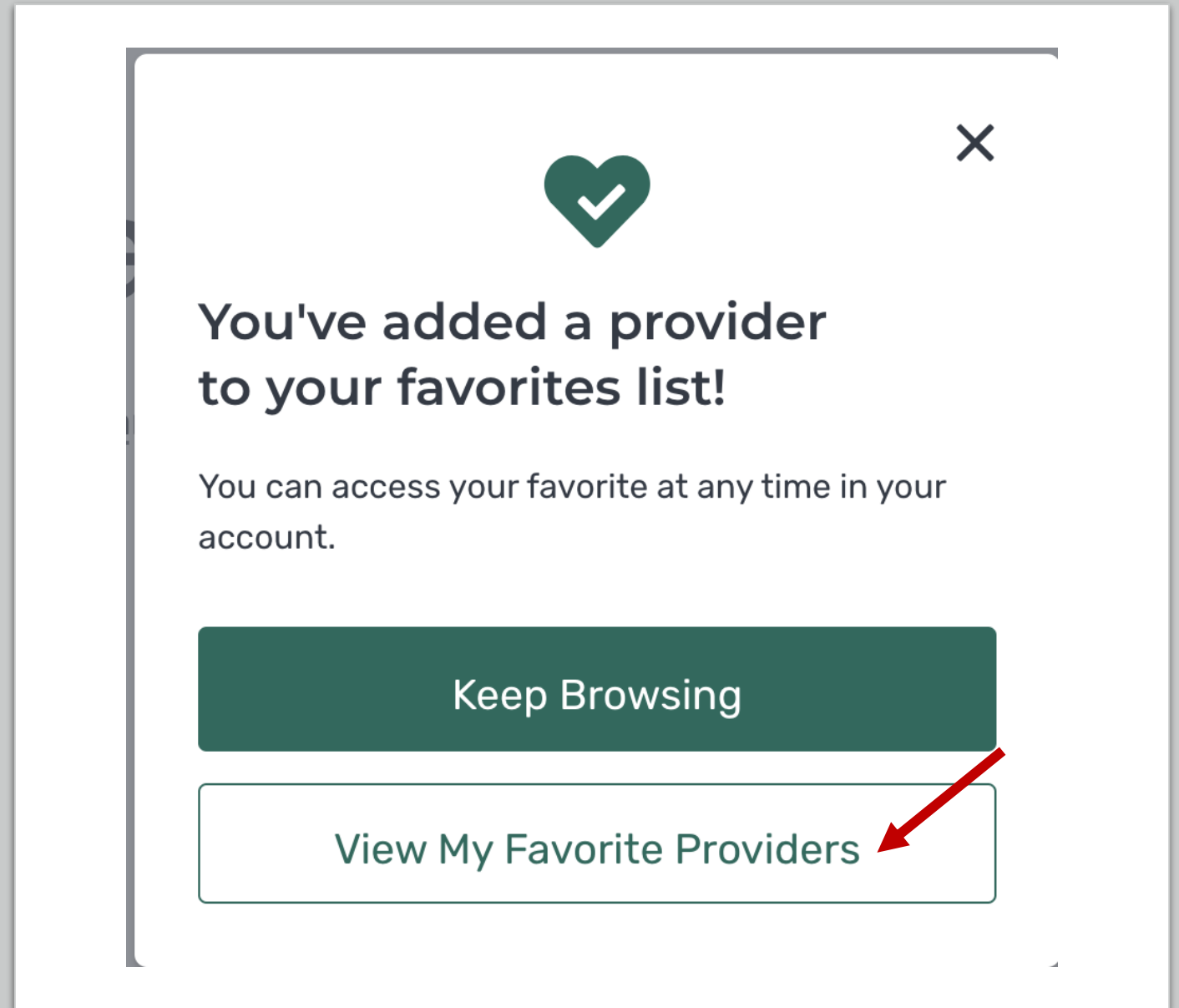
Limit 1,000 characters

**Add to Favorites**

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12. A confirmation page will appear telling you: “You’ve added a provider to your favorites list!”

13. You can keep browsing or click **View My Favorite Providers**





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14. You can view your selection under **My Providers**

15. Once your session is complete, click **Log out** in the top right-hand toolbar

The screenshot shows the Medicare.gov user interface. At the top, there is a navigation bar with the Medicare.gov logo and several menu items: Basics, Health & Drug Plans, and Providers & Services. On the right side of the navigation bar, there are icons for the user's name (William), Messages, Chat, and Log out. A red arrow points to the Log out link. Below the navigation bar, the main content area is titled "My providers" and includes a sub-header "Doctors & clinicians". A card for a provider named PRIYA SHAH is displayed, showing her as the primary clinician, her address (301 UNIVERSITY BLVD GALVESTON, TX 77555), phone number (409) 772-2222, and specialties (Family medicine). The card also shows the date added (03/02/2021) and a comment: "Charges the Medicare-approved amount (so you pay less out-of-pocket)". Action buttons for "Remove as primary", "Edit", and "Delete provider" are visible on the right side of the card. A vertical "Feedback" button is located on the far right edge of the page.